

Overview of the documents required for construction projects and projects with construction measures

Documents required for the application for financial support (in accordance with Section VI.a. of the BMZ funding guidelines)

	Required documents (short version; separate explanations)	Under EUR 10,000 On site at PO (recommendation to PO, can be sent on request)	EUR 10,000 to less than EUR 100,000 checked by architects on site (as far as possible)¹	EUR 100,000 to less than EUR 1,000,000	over EUR 1 million
Small construction measures / projects with bundled small construction measures	0 (small construction measures / projects with bundled small construction measures)	X	X	X	Involvement of the Federal Building Administration required
	0.1 Simple drawings (floor plans, sections)	X	X	X	
	0.2 Brief technical description per construction measure	X	X	X	
	0.3 Example cost calculation for each construction measure	X	X	X	
Construction projects / other construction measures	1. general information on the construction project	X	X	X	
	2. description of requirements planning and room programme	X	X	X	
	3. construction plans	X	X	X	
	3.1 General plan with information on the location of the property in relation to the town centre, the surrounding		X	X	

¹ For inexperienced POs or POs with little experience, as well as for more complex construction projects, it is recommended that BfdW's construction expertise be consulted in order to minimize risks.

	buildings and public transport routes			
	3.2 Photos		X	X
	3.3 Site plan of the building project (scale 1: 1000/1: 500)		X	X
	3.4 Design drawings (scale 1:200/1: 100)		X	X
	4. technical description	X	X	X
	4.1 Property and general description		X	X
	4.2 Planning description		X	X
	4.3 Description of the building, the construction and the technical installations		X	X
	4.4 Outdoor facilities and supplies		X	X
	4.5 Execution of the construction project		X	X
	5. cost calculation	X	X	X
	5.1 Construction costs for buildings (e.g. buildings,...) (according to DIN 276)		X	X
	5.2 Construction costs (non-building measures)		X	X
	5.3 Costs for outdoor facilities and development		X	X
	5.4 Equipment costs		X	X
	5.5 Additional construction costs (mainly personnel costs)		X	X
	6. other information / for risk minimisation for BfdW, optional if applicable	X	X	X
	6.1 Proof of ownership, extract from the land register (especially for purchases and new developments)		X	X

	6.2 For on-site inspection: Mention of the relevant building regulations on site (ideally including an extract of these)		X	X	
	6.3 For on-site inspections: Proof of qualification of the architect (e.g. proof of membership of the local Chamber of Architects, certificate of completion)		X	X	
	6.4 For on-site inspection: Proof of liability of the architect on site (insurance policy)		X	X	
	6.5 for on-site inspection: Description of the award procedure and award documentation		X	X	